

**August 2, 2005**

**WEST VIRGINIA BULLETIN NO: WV360-5-24**

**SUBJECT: PER – West Virginia Partnership Conference**

**Purpose: To inform employees of the 2005 WV Conservation Partnership Conference**

**Expiration Date: This bulletin expires November 30, 2005**

**ACTION REQUIRED BY:**      **Field - 8/12/05**  
   **AO/PS - 8/19/05**  
   **STC - 8/29/05**

**The West Virginia Association of Conservation Districts is joining with the West Virginia Chapter of the Soil and Water Conservation Society (WVSWCS), the West Virginia Resource Conservation and Development Association, the West Virginia Association of Professional Soil Scientists (WVAPSS), the WV Conservation Agency, the USDA Natural Resources Conservation Service, the USDA Farm Service Agency, the WV Conservation Districts, and the WVACD Auxiliary to host a joint annual 2005 WV Conservation Partnership Conference. The meeting will be held on November 1-3, 2005 at the Marriott Hotel Town Center in Charleston, West Virginia. The theme of the conference is “Community Awareness of Conservation Districts.” Our agency will be supporting this effort through participation in the conference planning and attendance at the conference.**

**Employees who would like to attend this conference should request permission to attend through the chain of command starting with their supervisors. Supervisors in the field, in turn, should send the list of employees they recommend to attend to their Assistant State Conservationist for Field Operations or Section Head for concurrence. The ASTC-FO's and Section Heads will send their list of employees to Ron Hilliard, State Conservationist, for attendance approval.**

**The following meals will be provided in the registration fee: Lunch on Wednesday, November 2 – deduct \$9.00 from daily M&IE; and the Banquet on Thursday, November 3 – deduct \$22.00 from daily M&IE. It is the employee's responsibility to see that these deductions are taken on their travel voucher.**

**All employees are expected to carpool in a GOV. Individuals may request in writing the use of a POV from their Assistant State Conservationist for Field Operations or Principal Staff member. The POV rate (10.5 cents per mile) can be approved by the ASTC-FO or Principal Staff.**

**All registration fees and/or meal purchases for a guest or family member are the responsibility of the employee, guest, or family member. The registration form and payment should be submitted to: WV Conservation Awards Council, 1900 Kanawha Blvd., East, Charleston, WV 25305-0193 by October 8, 2005. Tickets for the Luncheon and Banquet will not be available at the door.**

**Registration fees for approved NRCS employees will be paid by the State Office.**

**/s/**

**RONALD L. HILLIARD  
State Conservationist**

**DIST: O**